



Please write clearly in block capitals.

Centre number

Candidate number

Surname \_\_\_\_\_

Forename(s) \_\_\_\_\_

Candidate signature \_\_\_\_\_

I declare this is my own work.

# Functional Skills Level 1 ENGLISH

## Paper 2 Writing

Time allowed: 1 hour

### Materials

- You will need no other materials.
- You **must not** have access to a dictionary or any other spelling or grammar aid.

### Instructions

- Use black ink or black ball-point pen.
- Fill in the boxes at the top of this page.
- Answer **both** questions.
- You must answer the questions in the spaces provided.
- Do not write outside the box around each page or on blank pages.
- If you need extra space for your answer(s), use the lined pages at the end of this book. Write the question number against your answer(s).
- Do all rough work in this answer book.
- Cross through any work you do not want to be marked.

### Information

- The marks for questions are shown in brackets.
- The maximum mark for this paper is 27.
- You are reminded of the need for good English and clear presentation in your answers.

### Advice

You are advised to spend 20 minutes on **Question 1** and 40 minutes on **Question 2**.

For Examiner's Use	
Question	Mark
1	
2	
<b>TOTAL</b>	



N 0 V 2 1 8 7 2 0 W 0 1

IB/M/Nov21/E5

**8720W**  
**QAN 603/4284/5**

Answer **both** questions.

Answer the questions in the spaces provided.

0 1

You have read the following on the Bramby.com website:

### Community Forum

We're looking for the best activities to pass the time when we're at home.



Board games?  
Films?  
Books?  
Hobbies?  
Cooking?



Send us a brief report on an interesting and enjoyable activity you've done at home. We'll put the best ones on the forum...

You wish to post something to the Community Forum.

Write a short report about an activity that you found interesting and enjoyable when you were at home.

Your report should:

- say what activity was interesting and enjoyable
- give some details of what you did
- say what you found interesting and enjoyable about it
- be approximately **80** to **120** words.

Remember to:

- plan your answer
- use correct spelling, punctuation and grammar
- write clearly and effectively.

**[6 marks]**  
**[+ 3 marks for SPaG]**

Plan your answer here:

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**Turn over for the next question**

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outside the  
box*

**DO NOT WRITE ON THIS PAGE  
ANSWER IN THE SPACES PROVIDED**



0 5

**Turn over ►**

0 2

A relative has used this delivery service to send you a gift.



### Bramby DelCo

- Local, national and international delivery
- Superfast service
- Polite staff
- No job too small
- Fully insured with money back guarantee

BrambyDelCo.com  
Customer Service: Jeni.Myles@email.com

Find us on:





## Bramby DelCo

You are extremely unhappy with the service you received from Bramby DelCo.

Write an email to Jeni Myles giving an account of what happened and why you are unhappy.

You should include:

- the main details of what happened
- why you are unhappy
- what you think Bramby DelCo should do.

Remember to:

- plan your answer
- use correct spelling, punctuation and grammar
- write accurately in sentences and paragraphs.

**[9 marks]**  
**[+ 9 marks for SPaG]**

Plan your answer here:

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*Do not write  
outside the  
box*

A large rectangular box with a double-line border, containing 25 horizontal lines for writing. A vertical scrollbar is visible on the right side of the box.

**END OF QUESTIONS**



**There are no questions printed on this page**

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outside the  
box*

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ANSWER IN THE SPACES PROVIDED**







